

**NON-LITIGATION NOTICE OF
ADMINISTRATIVE SUSPENSION**

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

To: _____
(Name of Client)

(Address)

Pursuant to Pennsylvania Rule of Disciplinary Enforcement 217(b), you are hereby advised that by Order of the Supreme Court of Pennsylvania, I have been administratively suspended. Said Order is effective _____.

It will be necessary, therefore, for you to obtain other counsel to represent you further in the matter(s) for which I had been previously retained.

Date _____ Signed _____