

**BEFORE THE DISCIPLINARY BOARD OF THE  
SUPREME COURT OF PENNSYLVANIA**

IN RE: : ADMINISTRATIVE ORDER NO. 2020-04  
:  
:  
ELECTRONIC SERVICE :  
:

**ORDER**

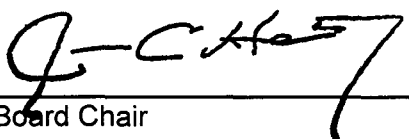
AND NOW, this 7<sup>th</sup> day of April, 2020, it is hereby

ORDERED AND DECREED that documents in informal and formal proceedings, including but not limited to orders, notices, pleadings, briefs, and correspondence, may be served electronically, unless personal service is required under the Pennsylvania Rules of Disciplinary Enforcement or the Disciplinary Board Rules,

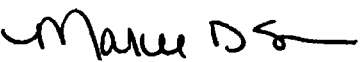
AND FURTHER, electronic service upon a respondent-attorney shall be accomplished by electronic mail to counsel of record or, if the respondent-attorney does not have counsel, by electronic mail to the email address furnished by the respondent-attorney in the last registration statement filed pursuant to Pa.R.D.E. 219(d). Records of such service shall be maintained and preserved by the person, participant, or entity making such service. The date of service shall be the day the document is electronically transmitted.

This Order shall stay in effect until further Order of the Board.

BY THE BOARD:

  
\_\_\_\_\_  
Board Chair

TRUE COPY FROM RECORD  
Attest:

  
\_\_\_\_\_

Marcee D. Sloan  
Board Prothonotary  
The Disciplinary Board of the  
Supreme Court of Pennsylvania