



### Hearing Committee Member Responsibilities

It is required that a Hearing Committee Member will:

- Be fully-vaccinated against COVID-19, including any boosters recommended by the CDC and provide proof of vaccination status. (see *COVID-19 Vaccination Requirements* below)
- Be willing to attend and participate in virtual and in-person disciplinary and reinstatement proceedings, as appropriate.
- Regularly and consistently increase knowledgebase relative to disciplinary case law and the respective rules.
- Be willing to attend virtual and in-person hearing committee training sessions, as appropriate.
- Utilize the Board's technology infrastructure to accept, review, and make recommendations on assigned cases in a timely manner. (see *Technology Requirements* below)
- Respond to requests by Board members, Board staff, the Court, and other related entities in a timely manner.
- Be collaborative, diplomatic, and able to compromise with other Hearing Committee Members, and, where appropriate, with Board members and Board staff.

### COVID-19 Vaccination Requirements

- The Board considers any vaccine which has been approved or authorized by the FDA for the prevention of COVID-19 to be acceptable for compliance with this requirement.
- Full vaccination (or fully-vaccinated): An individual is considered to be initially fully-vaccinated against COVID-19 2 weeks after s/he has received the second dose in a 2-dose series (e.g. Pfizer-BioNTech or Moderna), or 2 weeks after s/he has received a single-dose vaccine (e.g., Johnson & Johnson-Janssen), or 2 weeks after receiving any vaccine booster recommended by the CDC with respect to the Hearing Committee member's original vaccination.
- Proof of vaccination: Proof of vaccination shall be limited to the CDC-issued COVID-19 vaccination card or vaccination certificate from a healthcare provider or from VAMS (Vaccine Administration Management System).

### Technology Requirements

The ideal prospective Hearing Committee Member will be able to perform the duties required and have access to technology that, at a minimum, meets the following requirements:

- Physical PC OR Mac (virtual machines are not supported by the AOPC)
- Microsoft-based Operating System (OS) of Windows 7 (or newer) OR any Mac OS
- Access to the current version of Microsoft Edge, Google Chrome, Mozilla Firefox, OR Apple Safari
- Ability to download programs to the machine (<https://gosupreme.pacourts.us> may require the download and installation of dedicated programs)