



Hearing Committee Member Responsibilities

It is required that a Hearing Committee Member will:

- Be fully-vaccinated against COVID-19, including any boosters recommended by the CDC and provide proof of vaccination status. (see *COVID-19 Vaccination Requirements* below)
- Be willing to attend and participate in virtual and in-person disciplinary and reinstatement proceedings, as appropriate.
- Regularly and consistently increase knowledgebase relative to disciplinary case law and the respective rules.
- Be willing to attend virtual and in-person hearing committee training sessions, as appropriate.
- Utilize the Board's technology infrastructure to accept, review, and make recommendations on assigned cases in a timely manner. (see *Technology Requirements* below)
- Respond to requests by Board members, Board staff, the Court, and other related entities in a timely manner.
- Be professional, collaborative, diplomatic, and able to compromise with other Hearing Committee Members, and, where appropriate, with Board members and Board staff.

COVID-19 Vaccination Requirements

- The Board considers any vaccine which has been approved or authorized by the FDA for the prevention of COVID-19 to be acceptable for compliance with this requirement.
- Full vaccination (or fully-vaccinated): An individual is considered to be initially fully-vaccinated against COVID-19 2 weeks after s/he has received the second dose in a 2-dose series (e.g. Pfizer-BioNTech or Moderna), or 2 weeks after s/he has received a single-dose vaccine (e.g., Johnson & Johnson-Janssen), or 2 weeks after receiving any vaccine booster recommended by the CDC with respect to the Hearing Committee member's original vaccination.
- Proof of vaccination: Proof of vaccination shall be limited to the CDC-issued COVID-19 vaccination card or vaccination certificate from a healthcare provider or from VAMS (Vaccine Administration Management System).

Technology Requirements

The ideal prospective Hearing Committee Member will be able to perform the duties required and have access to technology that, at a minimum, meets the following requirements:

- Physical PC OR Mac (virtual machines are not supported by the AOPC)
- Microsoft-based Operating System (OS) of Windows 10 (or newer) OR Mac OS 10.11 (or newer)
- Access to the current version of Microsoft Edge, Google Chrome, Mozilla Firefox, OR Apple Safari
- Ability to download programs to the machine (<https://qosupreme.pacourts.us> may require the download and installation of dedicated programs)