



The
DISCIPLINARY BOARD
of the Supreme Court of Pennsylvania

HEARING COMMITTEE MEMBER POSITION DESCRIPTION

Hearing Committee Member Responsibilities

It is required that a Hearing Committee Member will:

- Be willing to attend and participate in virtual and in-person disciplinary and reinstatement proceedings, as appropriate.
- Regularly and consistently increase knowledgebase relative to disciplinary case law and the respective rules.
- Be willing to attend virtual and in-person hearing committee training sessions, as appropriate.
- Utilize the Board's technology infrastructure to accept, review, and make recommendations on assigned cases in a timely manner. (see *Technology Requirements* below)
- Respond to requests by Board members, Board staff, the Court, and other related entities in a timely manner.
- Be professional, collaborative, diplomatic, and able to compromise with other Hearing Committee Members, and, where appropriate, with Board members and Board staff.

Technology Requirements

The ideal prospective Hearing Committee Member will be able to perform the duties required and have access to technology that, at a minimum, meets the following requirements:

- PC OR Mac running a Microsoft-based Operating System (OS) of Windows 10 (or newer) OR Mac OS 10.11 (or newer)
- Access to the current version of Microsoft Edge, Google Chrome, Mozilla Firefox, OR Apple Safari